

	Jawaharlal Nehru Aluminium Research Development and Design Centre (An Autonomous Body under Ministry of Mines, Govt. of India) Opp. Wadi Police Station. Amravati Road, Wadi Nagpur- 440023 www.jnarddc.gov.in
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भर्ती सूचना / Recruitment Notice no 69 – (September 2026)

जे.एन.ए.आर.डी.डी.सी., नागपुर अस्थायी निम्नलिखित पद के लिए आवेदन आमंत्रित करता है. JNARDDC, Nagpur invites applicants for the following **temporary posts (based on the tenure of the ongoing Project)** under the project given below:

Name of the Contractual Post	Consultant (PMA – Technical / Project Support) – NCMM	
Name of the Project /Assignment	“Incentive Scheme for Promotion of Critical Mineral Recycling”	
No of Post	One (1)	
Nature of post &likely duration	18 months based on annual review.	
Maximum Age	35 Yrs	
Essential Qualification	Master's Degree in Geology / Applied Geology / Exploration Geology / Earth Sciences / Geophysics / Metallurgy / Business Administration / Mineral Economics / Project Management	
Essential Experience	Minimum 2 years post-qualification experience in relevant field.	
Desirable	The Consultants should possess relevant experience in areas such as mining, mineral processing, critical minerals, policy analysis, project management, or allied fields.	
Place of Posting	New Delhi. However, candidates can be posted anywhere in India depending on functional requirement.	
Fixed monthly remunerations	₹1,25,000/-	
Google form link		https://docs.google.com/forms/d/e/1FAIpQLSfluQrgl8ELAmQojnRtzq5gQFhR9ubfHMPqJ_xFNH0XBZpoag/viewform?usp=publish-editor

Interested candidates are requested to apply online using the google form available at https://jnarddc.gov.in/en/opputunities/Contractual_Temporary.aspx . Shortlisted candidates will be invited for an in-person interview; in exceptional cases, online interviews may be considered. Date and timings of interview will be intimated via e-mail to the shortlisted candidates. The decision of Director, JNARDDC will be final in all matters related to the above recruitment.

वरिष्ठ प्रशासनिक अधिकारी

Detailed Terms & Conditions

CRITERIA/ELIGIBILITY FOR ENGAGEMENT OF CONSULTANTS IN NCMM

1) Introduction

The National Critical Mineral Mission (NCMM) has been approved by the Government of India to ensure availability of critical minerals required for strategic sectors, clean energy transition, advanced manufacturing, and economic growth. The Mission involves policy formulation, project appraisal, coordination with States, PSUs, industry and international partners etc. In this regard, professional support is required for effective implementation and monitoring of activities under NCMM.

2) Requirement

One (01) Consultant under NCMM, Ministry of Mines for a **period of eighteen (18) months** on contractual basis. (Renewable after one year based on the performance and total period of engagement is maximum eighteen months)

3) Terms of Reference (ToR)

Sl. No.	Particulars	Details
1	Policy & Strategic Support	Assisting the Mission Directorate in policy analysis, formulation of strategies, preparation of concept notes and background papers related to critical minerals.
2	Project Appraisal & Monitoring	Assisting in appraisal, monitoring and evaluation of projects and initiatives approved under NCMM.
3	Inter-Ministerial / Inter-Agency Coordination	Facilitating coordination with Central Ministries/Departments, State Governments, PSUs, industry bodies and other stakeholders.
4	Stakeholder & International Engagement	Supporting engagement with industry, research institutions, academia and international partners on NCMM-related matters.
5	Documentation & Reporting	Preparation of draft notes, presentations, policy briefs, minutes of meetings, progress reports and other documents as required.
6	Data Analysis & Research Inputs	Compilation, analysis and presentation of data related to critical minerals, supply chains, processing capacities and global developments.
7	Any other work	Processing of files on e-office and Any other task assigned by the competent authority in furtherance of the objectives of NCMM.

4) Overall Profile

The Consultants should possess relevant educational qualifications and experience in areas such as mining, mineral processing, critical minerals, policy analysis, project management, or allied fields, as prescribed by the Department.

5) Essential Qualification: Master's Degree in Geology / Applied Geology / Exploration Geology / Earth Sciences / Geophysics/Metallurgy/Business Administration/Mineral Economics/Project Management.

6) Essential Experience: Minimum Post qualification experience of at least 2 years in relevant field

7) Age Limit: 35 Years

8) Tenure of Engagement

The Consultants shall be engaged for a period of **18 months**, extendable or curtailable as per requirement and subject to performance review. The engagement shall be co-terminus with the approved tenure and shall not confer any right for regular appointment.

9) Remuneration

A consolidated remuneration of ₹1.25 lakh (Rupees One Lakh Twenty-Five Thousand only) per month per Consultant shall be payable. The remuneration shall be inclusive of all allowances. No other benefits, allowances or perks shall be admissible.

10) Place of Posting

The Consultants will be posted in the Ministry of Mines, New Delhi.

11) Reporting Structure

The Consultants shall report to the designated officer / Mission Director, NCMM, or any other officer authorized by the competent authority.

12) Confidentiality and Secrecy

During the period of assignment with Ministry of Mines, the consultants would be subject to the provisions of India Official Secrets Act, 1923 and will not divulge any information gathered during the period of his/her assignment to anyone who is not authorized to know the same.

* Selected candidates shall provide integrity certificates from 2 references known to them.

* A self-undertaking shall be provided by the candidate to the effect that no criminal record or criminal case in any court is pending against him/her besides the routine character and antecedent verification

13) Selection Process

Selection of the consultants will be done on the basis of personal interview by a Selection Committee. Only the short-listed candidates shall be called for the interview. No TA or DA will be paid for attending the interview. At the time of interview, the shortlisted candidates shall have to produce their Certificates, in original for verification. In exceptional cases, online interviews may be considered.

14) Attendance and working days

(a) The working hours of the consultants shall be same as regular Government employees working in Ministry of Mines. No extra remuneration shall be allowed for working beyond office hours or on Saturdays/Sundays/Gazetted Holidays. Compensatory leave in such cases shall be at the discretion of the competent authority.

(b) The attendance shall be marked in the Bio-metric system.

15) Other terms of engagement

(i) The consultants will not be eligible for any other facilities such as residential telephone, residential accommodation, CGHS and Medical reimbursement, personal support staff, transport facilities etc.

(ii) The consultants shall be eligible for 08 days leave in a calendar year on pro-rata basis. Therefore, the Consultant shall not draw any remuneration for the absence in case of absence beyond 08 days in a year (calculated on a pro-rata basis). Also, un-availed leave in a year cannot be carried forward to next calendar year.

(iii) The Consultants will be required to discharge the duties assigned to him/her by the Ministry.

(iv) The Income Tax or any other tax liable to be deducted, as per the prevailing rules, will be deducted at source before effecting the payment for which the Ministry will issue TDS Certificate (s).

(v) In no case, the Consultants shall act, or conduct anything with regard to any person or render any advice to Ministry which is adverse to the interest of the Ministry.

(vi) The contract of Consultants may be terminated, after giving one-month notice, in following situations: If the Consultant is unable to do the assigned work. Quality of the assigned work is not to the satisfaction of the Ministry. If the Consultant is absent from duty without due authorization. If the Ministry elects not to renew the contract of the Consultants at the end of period.

(vii) Termination shall be effected by written notice of 30 days served to the Consultants. The termination will be without prejudice either party's rights accrued before termination.

viii) The Ministry reserves the rights to terminate the contract without giving any explanation or whatsoever with immediate effect without any remuneration or notice period on the ground of proven misconduct.

(ix) The Consultant is required to give 30 days' notice to the Ministry in case he/she opts to quit the assignment.

(x) Jurisdiction for legal disputes, if any arising during the period of the contract, will be in Delhi Courts only.

(xi) The person who has worked as Consultant shall not disclose the information received by him/her during the period of such engagement to any person other than Ministry at any time whether during continuance of such engagement or after its severance.

Further, the Consultants shall not represent, advise or work for any person for 02 years from the date of termination which may be detrimental to the Ministry

16) How to apply :-

Interested candidates may apply online in the provided google link on the website www.jnarddc.gov.in latest before 5th October 2026.